

Data Capture Format

For

Unified District Information System for Education Plus (UDISE+)

2020-21

Reference Date : 30th September 2020

For Upper Primary/Secondary Schools having Grades VI-X

Department of School Education & Literacy

Ministry of Education

Government of India

Section	Information
Section 1	School Profile(Location, Structure, Management and Medium of Instruction)
Section 2	Physical Facilities and Equipments
Section 3	Teaching and Non-Teaching Staff
Section 4	New Admissions, Enrolment and Repeaters
Section 5	Incentives and facilities provided to children
Section 6	Annual Examination Result
Section 7	Board Examination Result
Section 8	Receipts and Expenditure
Section 9	Vocational Education under NSQF at Institutional Level
Section 10	PGI and Other Indicators
Section 11	School Safety

Note :-There is 1 Master DCF (for Schools having Grades I – XII). 18 versions for each category of school has been designed. Questions pertaining to your category of school only will be visible to you. Questions not pertaining to your school category have been deleted. Hence, question numbers will not be in serial order.

All fields are mandatory for your category of DCF and should not be left blank.

Section 1- School Profile (Location, Structure, Management and Medium of Instruction)

UDISE Code:

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Geographical Location :(In Degree and Decimal For Ex- 78.962883)

Latitude :

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Longitude :

			.																
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1.1 School Name (In capital letters) :

1.2 School Location :(1-Rural, 2-Urban)

1.3 Village Name (for rural area)/Ward Number (for urban area) :

1.4 Name of the Cluster Resource Centre (CRC) :

1.5 Pin Code :

1.6 Name of Gram Panchayat (for rural area only) :

1.7 Name of the Community Development (CD) Block/ Mandal/ Taluka :

1.8 Habitation name (for rural area)/Mohalla or equivalent urban unit for planning(for urban area) :

1.9 Name of the Education Block/ Mandal/ Taluka :

1.10(a) Name of the Assembly Constituency :

1.10(b) Name of the Parliamentary Constituency :

1.11 Name of the Municipality (where applicable) :

1.12 Name of the City (where applicable) :

1.13 Address :

1.14 Contact Details :

a) Head of School

STD Code :

Landline Number :

Mobile Number :

b) Respondent Name *:

(In Capital Letters)

c) Respondent Contact No.

STD Code :

Landline Number :

Mobile Number :

d) Email of School :

e) Website of School :

*Respondent = person actually responsible for filling this form

1.15 School category (code) :

Details of Category	Code	Details of Category	Code
Primary only with grades 1 to 5	1	Secondary/Sr. Sec. with grades 1 to 10	6
Upper Primary with grades 1 to 8	2	Secondary/Sr. Sec. with grades 6 to 10	7
Higher Secondary with grades 1 to 12	3	Secondary/Sr. Sec. only with grades 9 & 10	8
Upper Primary only with grades 6 to 8	4	Higher Secondary with grades 9 to 12	10
Higher Secondary with grades 6 to 12	5	Hr. Sec. /Jr. College only with grades 11 & 12	11

1.16 Lowest and Highest Classes in the School :

(a) Lowest Class in the School :

(b) Highest Class in the School :

1.17 Type of School:

(1-Boys, 2-Girls, 3-Co-educational)

1.18 Management of the school (Code) :

Details of Management	Code	Details of Management	Code
Department of Education	1	Ministry of Labour	91
Tribal Welfare Department	2	Kendriya Vidyalaya / Central School	92
Local Body	3	Jawahar Navodaya Vidyalaya	93
Government Aided	4	Sainik School	94
Private Unaided (Recognized)	5	Railway School	95
Other Govt. managed schools	6	Central Tibetan School	96
Unrecognized	8	Madarsa Recognized (by Wakf board /Madarsa	97
Social Welfare Department	90	Madarsa Unrecognized	98
Other Central Govt. Schools	101		

1.19 Number of sections by class (if the class is stand alone, has no section then enter 1) :

Classes	VI	VII	VIII	IX	X
Number Of Sections					

1.20 Year of Establishment of school :

Question No 1.21(Only for Govt. Aided and Private Unaided School)

1.21 Year of Recognition of the school :

(b) Upper Primary :

(c) Secondary :

1.22 Year of upgradation of the school (if applicable) :

(b) Upper primary to Secondary :

1.23 Is this a special school for CWSN ?

(1-Yes, 2-No)

1.24 Is this a shift school ?

(1-Yes, 2-No)

1.25 Is this a residential school ? (1-Yes, 2-No)

If Yes,

(a) Type of residential school :

(1-Ashram (Govt.), 2-Non-ashram (Govt.), 3-Private, 4-Others, 6-KGBV, 7-Model School, 8-Eklavya Model Residential School)

(b) Whether boarding/residential facilities are available for the following Stage/Level :

(ii) Upper primary : (1-Yes, 2-No)

Number of Girls :

Number of Boys :

(iii) Secondary :

(1-Yes, 2-No)

Number of Girls :

Number of Boys :

1.26 Is this a minority managed school? (1-Yes, 2-No)

(a) If Yes, Type of minority community managing the school :

(Muslim =1, Sikh = 2, Jain = 3, Christian = 4, Parsi = 5, Buddhist = 6, Any Other=7, Linguistic Minority = 8)

1.28 Medium of instruction(s) in the school :

(i) Medium-1:

(ii) Medium-2:

(iii) Medium-3:

(iv) Medium-4:

If other medium of instruction, please specify :

(Assamese=01, Bengali=02, Gujarati=03, Hindi=04, Kannada=05, Kashmiri=06, Konkani=07, Malayalam=08, Manipuri=09, Marathi=10, Nepali=11, Odia=12, Punjabi=13, Sanskrit=14, Sindhi=15, Tamil=16, Telugu=17, Urdu=18, English=19, Bodo=20, Dogri=22, Khasi=23, Garo=24, Mizo=25, Bhutia=26, Lepcha=27, Limboo=28, French=29, Santhali=39, Maithali=51 Other languages=99)

1.29 Language(s) taught as a subject (mention upto three languages below):

(i) Language-1

(ii) Language-2

(iii) Language-3

(Assamese=01, Bengali=02, Gujarati=03, Hindi=04, Kannada=05, Kashmiri=06, Konkani=07, Malayalam=08, Manipuri=09, Marathi=10, Nepali=11, Odia=12, Punjabi=13, Sanskrit=14, Sindhi=15, Tamil=16, Telugu=17, Urdu=18, English=19, Bodo=20, Dogri=22, Khasi=23, Garo=24, Mizo=25, Bhutia=26, Lepcha=27, Limboo=28, French=29, Angami=41, Ao=42, Arabic=43, Bhoti=44, Bodhi=45, German=46, Kakbarak=47, Konyak=48, Laddakhi=49, Lotha=50, Maithili=51, Nicobaree=52, Odia(lower)=53, Persian=54, Portuguese=55, Rajasthani=56, Russian=57, Sema=58, Spanish=59, Tibetan=60, Zeliang=61, Other languages=99)

1.30 Does the school offer any pre-vocational course(s) at Upper-Primary stage ? (1-Yes, 2-No)

1.31 Does the school provide educational and vocational guidance / counseling to students ? (1-Yes, 2-No)

1.32 Affiliation Board of the school for Secondary sections :

(CBSE=1, State Board=2, ICSE=3, International Board=4, Others=5, Both CBSE & StateBoard=6)

Affiliation Number :

If others, then name of the board :

1.34 Distance of the school (in km.) from the nearest Govt./ Govt. Aided school: (for example:2.6)

(a) From Primary School/ Section :

(b) From Upper primary School

(c) From Secondary School/ Section :

(d) From Higher secondary School/Junior college :

*Distance is defined as walking distance after discounting for all natural and man-made barriers on the way to the school like highways, train lines etc.

1.35 Whether school is approachable by all-weather roads ? (1-Yes, 2-No)

1.37 Number of instructional days (previous academic year) :
 (b) Upper primary :

(c) Secondary :

1.38 Average School hours for children (per day)- Number of hours children stay in school
 e.g. For five hours and forty minutes write 5.40 :
 (b) Upper primary :

(c) Secondary :

1.39 Average working hours for Teachers (per day)- Number of hours teachers stay in school
 e.g. For five hours and forty minutes write 5.40 :
 (b) Upper primary :

(c) Secondary :

1.40 Is CCE being implemented in school? : (1-Yes, 2-No)
 (b) Upper Primary :

(c) Secondary :

(a) If Yes, Are cumulative records of pupil being maintained ? (1-Yes, 2-No)

(b) If Yes, Are cumulative records of pupil being shared with parents ? (1-Yes, 2-No)

Question No 1.41 & 1.42 (Only for Private Unaided Schools)

1.41 (b) Number of students continuing who got admission under Section 12 of the RTE Act in previous years :

1.42(a) Total No. of students enrolled under Section 12 of the RTE Act (25% quota as per the RTE Act) :

(a) In Private unaided and Specified Category schools under section 12(1) (c)					
Class VI		Class VII		Class VIII	
Boys	Girls	Boys	Girls	Boys	Girls

1.42 (b) Total No. of Economically Weaker Section* (EWS) students enrolled :

In schools that have received land, building, equipment or other facilities at concessional rate (For Unaided Schools)									
Class VI		Class VII		Class VIII		Class IX		Class X	
B	G	B	G	B	G	B	G	B	G

* As defined in Section 2(e) of the RTE Act i.e. child belonging to such parent or guardian whose annual income is lower than the minimum limit specified by the appropriate Government, by notification.

Question No 1.43 to 1.51 (Only for Government and Government Aided Schools)

1.43 Whether any Out of School Children enrolled in the school are attending Special Training ?

(1-Yes, 2-No)

if yes, details of Special Training :

(a) No. of children enrolled for Special Training in current year :

Number of Boys : Number of Girls :

(b) No. of children enrolled for Special Training in previous academic year :

Number of Boys : Number of Girls :

(c) No. of children completed Special Training in previous academic year :

Number of Boys : Number of Girls :

(d) Who conducts Special Training ?

(School teachers=1, Specially engaged teachers=2, Both 1&2 =3, NGO =4, Others =5)

(e) Where is Special Training conducted ?

(School premises =1, Other than school premises =2, Both 1&2=3)

(f) Type of training being conducted ?

(Residential =1, Non-residential =2, Both =3)

1.44 No. of students attending Remedial Teaching in current year :

1.45 When does the academic session start? Give the month : *(e.g. June should be written as '6-June')*

1.46 Whether full set of textbooks received in current academic year ? *(1-Yes, 2-No)*

If yes, When were the textbooks received in the current academic year ? *(Month):*

1.47 Whether the School has received graded supplementary material in previous academic year?

(1-Yes, 2-No)

1.48 Availability of free Textbooks, Teaching Learning Material (TLM) and play material (in current academic year) :

(Yes =1, No = 2)

	Upper primary	Secondary
Whether complete set of free textbooks received		
Whether TLM available for each grade		
Whether play material, games and sports equipment available for each grade		

1.49 Details of visits to the school during the previous academic year :

(a) Number of academic inspections :

(b) Number of visits by CRC Co-ordinator :

(c) Number of visits by Block level officer (BRC/BEO) :

(d) Number of visits by District/State level officers :

1.50 Whether School Management Committee (SMC) has been constituted ? *(1-Yes, 2-No)*

If yes,

Sl. No.		Male	Female
a)	Total number of members in SMC		
b)	Number of parents / guardians		

Of the numbers in (b) above, provide number of parents belonging to		
	(i) SC	
	(ii) ST	
	(iii)EWS	
	(iv) Minority	
c)	Number of Representatives/Nominees from local authority/local government/urban local body	
d)	Numbers of teachers	
e)	Number of members provided training	
f)	Number of meetings held by SMC during the previous academic year	

(g) Whether SMC has prepared the School Development Plan? (1-Yes, 2-No)

(h) Whether separate bank account for SMC is being maintained? (1-Yes, 2-No)

If Yes,

Bank Name	
Branch Name	
Account Number	
Account in the Name of	
IFSC Code	

1.51 Whether School Management Committee (SMC) and School Management and Development Committee (SMDC) are same in the school ? **(1-Yes, 2-No)**

If No,

1.51(a) Whether School Management and Development Committee has been constituted ? **(1-Yes, 2-No)**

If yes,

Sl. No.	Details of Members/Representatives	Male	Female
	Total Members		
(i)	Number of Representatives of Parents/Guardians/PTA		
(ii)	Number of representatives of parents of EWS children		
(iii)	Number of Representatives/Nominees from local government/urban local body		
(iv)	Number of members from Educationally Backward Minority Community		
(v)	Number of members from any Women's Group		
(vi)	Number of members from SC/ST community		
(vii)	Number of nominees of the District Education Officer (DEO)		
(viii)	Number of members from Audit and Accounts Department (AAD)		
(ix)	Number of Subject experts (one each from Science, Humanities and arts/Crafts/Culture)nominated by District Programme Co-ordinator		
(x)	Number of teachers (one each from Social Science, Science and Mathematics) of the school		
(xi)	Vice-Principal/Asst. Headmaster, as member		
(xii)	Principal/Headmaster, as Chairperson		
(xiii)	Chairperson (If Principal/Headmaster is not the Chairperson)		
(xiv)	Number of members provided training		

- (b) Number of SMDC meetings held during the last academic year :
- (c) Whether SMDC has prepared School improvement Plan? (1-Yes, 2-No)
- (d) Whether separate Bank Account for SMDC is being maintained? (1-Yes, 2-No)

If Yes, give bank details of the SMDC

Bank Name	<input type="text"/>
Branch Name	<input type="text"/>
Account Number	<input type="text"/>
Account in the Name of	<input type="text"/>
IFSC Code	<input type="text"/>

- (e) Whether the School Building Committee (SBC) has been constituted? (1-Yes, 2-No)
- (f) Whether the School has constituted its Academic Committee (AC)? (1-Yes, 2-No)
- (g) Whether the School has constituted its Parent-Teacher Association (PTA)? (1-Yes, 2-No)

If yes,

1. Number of PTA meetings held during the last academic year

Section 2- Physical Facilities and Equipments in Schools

Section 2.1 Physical Facilities and Equipments in Schools

2.1.1 Status of the school building ?

(1-Private, 2-Rented, 3-Government, 4-Government school in a rent free building, 5-No Building, 7-Building Under Construction, School running in other Department Building=10)

2.1.2 Type of the school building ?

Total Number of building blocks of the school	Out of the total number of building blocks, number of					Building Under Construction
	Pucca Building	Partially pucca (building with pucca walls and floor without concrete roof)	Kuchcha building	Tent	Dilapidated Building	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

2.1.3 Type of boundary wall :

(Pucca=1, Pucca but broken=2, Barbed wire fencing=3, Hedges=4, No boundary walls=5, Others=6, Partial=7, Under Construction=8)

2.1.4 (a) Details of classrooms available in the schools (For classes VI to X) :

No. of Classrooms used for instructional purposes	No. of classrooms under construction	Total Classrooms in dilapidated condition
<input type="text"/>	<input type="text"/>	<input type="text"/>

(i) Out of the Total Classrooms used for instructional purposes, the details by stage/Level :

Upper primary : Secondary :

(b) Total number of rooms other than classrooms available in the school :

(c) Class rooms by condition :

Type of classroom	No. of classrooms by condition		
	Good condition	Need minor repair	Need major repair
Pucca	<input type="text"/>	<input type="text"/>	<input type="text"/>
Partially Pucca	<input type="text"/>	<input type="text"/>	<input type="text"/>
Kuchcha	<input type="text"/>	<input type="text"/>	<input type="text"/>

Tent			
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2.1.5 Whether land is available for expansion of school facilities : (1-Yes, 2-No)

2.1.6 Whether separate room for Head Teacher / Principal available : (1-Yes, 2-No)

2.1.7 Does the school have toilet ? (1-Yes, 2-No)

If Yes

(a) Details of toilets							
Sl. No.	Description	Boys		Girls		Total	
		Total	Functional	Total	Functional	Total	Functional
(i)	Number of toilets seats available excluding CWSN friendly Toilets						
(ii)	Number of CWSN friendly toilet seats						
	Total Number of toilet seats including CWSN friendly toilets						
Details of Urinals							
(iii)	Total number of urinals available						

(b) Out of the total number of functional toilets/urinals given in Table 2.1.7 (a) , how many have running water available in the toilet/urinals for flushing and cleaning?

	Boys	Girls
Toilets		
Urinals		

Note:-* Definition of functional toilet: water available in the toilet, minimal odour(no foul smell), unbroken seat , regularly cleaned,dry,with working drainage system ,accessible to users, closable door.

(c) Is hand washing facility with soap available near toilets/urinals block? :(1-Yes, 2-No)

(d) Whether incinerator is available in girls toilet ?(1-Yes, 2-No, 3-Yes, but not functional)

2.1.8 Whether drinking water is available in the school premises ?(1-Yes, 2-No)

If Yes, (a) Main Source of drinking water :

Source	Availability (Yes=1,No=2)	Functional (Yes=1,No=2)
Hand pumps		
Protected Well		
Unprotected Well		
Tap water		
Packaged/Bottled Water		
Others - <input type="text"/>		

(b) Whether water purifier/RO is available in the school :(1-Yes, 2-No, 3-Yes,but not functional)

(c) Whether water quality is tested from water testing lab ?(1-Yes, 2-No)

2.1.9 Does the school have provision for rain water harvesting ?(1-Yes, 2-No, 3-Yes,but not functional)

2.1.10 Whether hand washing facility with soap available for washing hands before and after meal? (1-Yes, 2-No)

(a) If Yes, number of wash points :

2.1.11(a) Whether electricity connection is available in the school ?

(1-Yes, 2-No, 3-Yes, but not functional)

2.1.11(b) Whether solar panel is available in school ? *(1-Yes, 2-No, 3-Yes, but not functional)*

2.1.12 Whether the school has Library facility/Book Bank/Reading Corner ?

Facilities	Available (1-Yes,2-No)	Total numbers of books	Total number of books from NCERT,NBT or any other government publisher
Library			
Book Bank			
Reading Corner			

(a) Does the school have a full-time librarian ? *(1-Yes, 2-No)*

(b) Does the school subscribe to newspapers/magazines ? *(1-Yes, 2-No)*

2.1.13 Whether Playground facility is available ? *(1-Yes, 2-No)*

(a) If no, whether school has made adequate arrangements for children to play outdoor games and other physical activities in an adjoining playground/municipal park etc. :

2.1.14 Whether Medical check-up of students was conducted in last academic year :

(1-Yes, 2-No)

If yes,

(a) Total number of Medical check-ups conducted in the school during last academic year :

(b) De-worming tablets given to children :

(1-Complete (two doses), 2-Partially (one dose), 3-Not given)

(c) Iron and Folic acid tablets given to children as per guidelines of WCD : *(1-Yes, 2-No)*

2.1.15 Whether ramp for disabled children to access school building exists ? *(1-Yes, 2-No)*

(a) If yes, whether Hand-rails for ramp is available ? *(1-Yes, 2-No)*

2.1.16 Whether School has special educator ? *(1-Dedicated, 2-At cluster level, 3-No)*

2.1.17 Whether Kitchen Garden is available in school ? *(1-Yes, 2-No)*

2.1.18 Does the school have dustbins for collection of waste? :

(a) Each Class Room : (b) Toilet : *(1-Yes, 2-No)*

(Yes and all =1, No=2, Yes but some=3)

(c) Kitchen : *(1-Yes, 2-No)*

2.1.19 No. of students for whom furniture is available ?

Section 2.2 Physical Facilities and Equipments in Schools

2.2.1 Does the school have the following facilities (Secondary/Higher Secondary Sections) :

Sl. No.	Particulars	Availability (1-Yes, 2-No)
(a)	Separate room for Assistant Head Teacher/Vice Principal	
(b)	Separate common room for girls	
(c)	Staffroom for teachers	
(d)	Co-curricular activity room/arts and crafts room	

(e)	Staff quarters (including residential quarters for head Teacher/Principal and Asst. Head Teacher/Vice Principal)	
(f)	Integrated science laboratory?(integrated laboratory is the one in which Physics, Chemistry and Biology practical are held) for Secondary sections only	
(g)	Library room	
(h)	Computer Room	
(i)	Tinkering Lab	

2.2.3 Does the school have the following equipment(s)?

Equipment/Facility	Availability (Yes=1, No=2, Yes but not functional=3)
Audio/Visual/Public Address System	
Science Kit*	
Maths Kit**	
Biometric device	

* Availability of general items, chemicals, glassware, microscope, electroscope, multimeter, resistance boxes, kerosene burner, electricity and magnetism kit, optics kit, spring balance etc.

** Availability of cubes, cutouts of various shapes, an innovative geoboard, abacus, Trigonometric Circle Board, Pythagoras Theorem Square, algebraic tiles etc.

Section 2.3 Computers and Digital Initiatives

2.3.1 Is CAL Lab Available in the School? : (1-Yes, 2-No)

2.3.2 Is ICT Lab available in the school? : (1-Yes, 2-No)

If ICT lab is available,

(a) Year of implementation :

(b) Whether the ICT Lab is functional or not : (1-Yes, 2-No)

(c) Which model is implemented in the school : (1-BOOT Model, 2-BOO Model, 3-Others)

(d) Type of the ICT Instructor in the school : (1-Full Time, 2-Part Time, 3-Not Available)

2.3.3 Does the school have the following :

Items	Available (Yes=1, No=2)	No. of units available	No. of Functional Units
Laptop/Notebook			
Tablets			
Desktop			
PCs with Integrated Teaching Learning Devices			
Digital Boards with Content Management Systems and solutions (CMS)/ Learning Management System			
Server			
Projector			
LCD/ LED/ Plasma Screen			
Printer			
Scanner			
Web Camera			
Generator/Invertor/UPS			

Internet facility			
DTH-TV Antenna			
E Content and Digital Resources			
Assistive tech-based solutions for CWSN			

2.3.4 Whether ICT based tools are being used for teaching ?

(a) If yes, number of hours spent/week :

Section 3 : Teaching and Non-Teaching Staff

3.1 Number of Non-teaching/Administrative and Support staff in-Position

Accountant	<input type="text"/>	Library Assistant	<input type="text"/>
Laboratory Assistant	<input type="text"/>	UDC/Head Clerk	<input type="text"/>
LDC	<input type="text"/>	Peon/MTS	<input type="text"/>
Night Watchman	<input type="text"/>		

3.2 Number of Teaching Staff In-position

Teaching Staff in-position

Total Number of Teaching Staff

Teaching Staff (Regular Teacher)

Teaching Staff (Contract Teacher)

Part-time instructors for Arts, Health and Physical Education positioned as per RTE norms for upper primary section

Out of total teachers, how many teachers have Aadhar number ?

3.3 Teachers and Instructors(Including Head Master/Mistress)

Teacher Profile				
(1) Teacher Code(If available)				
(2) Name				
(3) Gender				
(4) Date of Birth (dd/mm/yyyy)				
(5) Social Category				
(6) Type of Teacher				
(7) Nature of Appointment				
(8) Date of Joining in Service (dd/mm/yyyy) :				
(9) Highest Academic Qualification				
(10) Highest Professional Qualification				
(11) Classes Taught				
(12) Appointed for Subject				
(13) Main Subject Taught 1				
(14) Main Subject Taught 2				
15-18 :- Total days of in- service training received in last academic year. (Sl No. 15 -17 is only for teachers teaching at elementary level)				
(15) BRC (in days)				
(16) CRC (in days)				
(17) DIET (in days)				
(18) Others (in days)				
(19)[a] Training Received				
(19)[b] Training Needs				
(20) No. of working days spent on non-teaching assignments				
(21) Maths studied upto :				
(22) Science studied upto				
(23) English Studied upto(as per Schedule VIII)				
(24) Language(as per Schedule VIII) Studied upto				
(25) Social studies studied upto				
(26) Working in Present School Since(Year)				
(27) Type of Disability, If any				
(28) Trained for teaching CWSN				
(29) Trained in use of computer and teaching through Computer				
(30) Mobile Number				
(31) E-mail				

(3) Male=1, Female=2, Transgender=3

(5) Social Category : (General=1, SC =2, ST =3, OBC =4, ORC = 5, Others = 6)

(6) Type of teacher : (Head teacher=1, Acting head teacher=2,Teacher=3, Instructor positioned as per RTE=5,Principal=6,VicePrincipal=7, Lecturer=8)

(7) Nature of appointment: Regular=1, Contract=2, Part-Time=3

(9, 22 to 26) (Below secondary=1, Secondary=2, Higher secondary=3, Graduate=4, Post graduate=5, M.Phil.=6, Ph.D.=7, PostDoctoral=8)

(10) Professional Qualification: Diploma or certificate in basic teachers' training of a duration not less than two years=1, Bachelor of Elementary Education (B.El.Ed.)=2, B.Ed. or equivalent=3, M.Ed. or equivalent=4, Others=5, None=6, Diploma/degree in special education=7, pursuing any relevant professional course=8)

(11) Appointed for Level: (Upper Primary=2, Secondary=3)

(12) Classes Taught: (2 - Upper primary only, 5 - Secondary only, 7 - Upper primary and Secondary)

(13, 14 & 15) (1-All subjects, 2-Language, 3-Mathematics, 4-Environment studies, 5-Sports, 6-Music, 7-Science, 8-Social studies, 10-Accountancy, 11-Biology, 12-Business Studies, 13-Chemistry, 14-Computer Science, 15-Economics, 16-Engineering Drawing, 17-Fine Arts, 18-Geography, 19-History, 20-Home Science, 21-Philosophy, 22-Physics, 23-Political Science, 24-Psychology, 25-Foreign Language, 26-Botany, 27-Zoology, 41-Hindi, 43-Sanskrit, 45-Urdu, 46-English, 47-Regional Language, 91-Art education, 92-Health & physical education, 93-Work Education, 99-Other)

(20 a & b) Training need/received : Subject knowledge =1, Pedagogical issues = 2, ICT Skills = 3; Knowledge and skills to engage with CWSN =4, Leadership and management skills = 5, Sanitation & Hygiene =6, Others=7, Not required=8

(28) Disability : Not applicable=1, Loco motor=2, Visual=3, Others=4, Hearing Impaired = 5

(29,30) Yes=1, No=2

Section 4 : New Admission, Enrolment and Repeaters

4.2 Enrolment in current academic session (by Social category)

(a) By Social Category										
Social Category	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
General										
SC										
ST										
OBC										
Total										

(b) Out of the total Enrolment, provide details of enrolment belonging to following Minority groups(As defined in Constitution)										
Minority Groups	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
Muslim										
Christian										
Sikh										
Buddhist										
Parsi										
Jain										
Other										

(c) Out of the total enrolment, provide number of students										
	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
Having AADHAAR										
BPL										

(d) Out Of the total enrolment, provide number of transgender students					
Classes	VI	VII	VIII	IX	X
Transgender					

4.3 Enrolment by grade in the current academic session (by Age in completed years)

By Age										
Age	VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
< 5										
5										
6										
7										
8										
9										
10										
11										
12										
13										
14										
15										
16										
17										
18										
19										
20										
21										
22										
> 22										

4.4 Enrolment By Grade in the current academic session (By Medium of Instructions)

By Medium of Instruction(*M.O.I - Medium Of Instructions)										
M.O.I	VI		VII		VIII		IX		X	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
I										
II										
III										
IV										
Total										

4.5 Repeaters by grade in the current academic session (by Social category and Minority Group)

(a) Social Category										
Social Category	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
General										
SC										
ST										
OBC										
TOTAL										

(b) Out of the total Repeaters, provide details of repeaters belonging to following Minority groups(As defined in Constitution)										
Minority Groups	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
Muslim										
Christian										
Sikh										
Buddhist										
Parsi										
Jain										

(b) Out of the total Repeaters, provide details of repeaters belonging to following Minority groups(As defined in Constitution)										
Minority Groups	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
Other										

4.6 Enrolment By Grade for children with special needs

By Type of Impairment										
	VI		VII		VIII		IX		X	
	B	G	B	G	B	G	B	G	B	G
Blindness										
Low-Vision										
Hearing impairment										
Speech and Language										
Locomotor Disability										
Mental illness										
Specific Learning Disabilities										
Cerebral palsy										
Autism Spectrum Disorder										
Multiple Disability incl. deaf, blindness										
Leprosy Cured students										
Dwarfism										
Intellectual Disability										
Muscular Dystrophy										
Chronic Neurological conditions										
Multiple Sclerosis										
Thalassemia										
Hemophilia										
Sickle Cell disease										
Acid Attack victim										
Parkinson's disease										

Section 5 : Incentives and facilities provided to children

5.2 Facilities provided to children (Previous academic year, Only for Upper Primary Grade VI-VIII)

Type of Facility	General		SC		ST		OBC		Total		Muslim Minority		Other Minority	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Free Textbook														
Free Uniform														
Transport facility to reach school														
Escort														
Bicycle														

5.3 Facilities provided to CWSN (Previous academic year)

Type of Facility	Upper Primary				Secondary			
	Boys		Girls		Boys		Girls	
Braille books								
Braille kit								
Low vision								
Hearing aid								
Braces								
Crutches								
Wheel chair								
Tri-cycle								
Caliper								
Escort								
Stipend								

Section 6 : Annual Examination result

6.2 Annual Examination Result in Previous Year for Grade VIII

Type	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
No. of Students Appeared										
No. of Students Passed/Qualified										
Number of Students Passed with Marks \geq 60%										

Section 7 : Board Examination Result

7.1 Results Of the grade X Board Examination In the previous Academic Year

(a) Regular Students																				
Number of Students Appeared										Number of Students Passed/Qualified										
General		SC		ST		OBC		Total		General		SC		ST		OBC		Total		
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	

(b) Other than Regular Students																				
Number of Students Appeared										Number of Students Passed/Qualified										
General		SC		ST		OBC		Total		General		SC		ST		OBC		Total		
Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	

7.2 Number of Regular Students passed/qualified the Secondary School Board (Grade X) Examination by range of marks (in previous academic year)

(a) Regular Students										
Range of Marks	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
< 40%										
40 - <60%										
60 - <80%										
>= 80%										

7.3 Number of Other than Regular Students passed/qualified the Secondary School Board (Grade X) Examination by range of marks (in previous academic year)

(b) Other than Regular Students										
Range of Marks	General		SC		ST		OBC		Total	
	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
< 40%										
40 - <60%										
60 - <80%										
>= 80%										

Section 8 - Receipts and Expenditure

8.1 Grants received by the school & expenditure made during the financial year 2019-20(Govt. and Govt. Aided Schools)

Grants under Samagra Shiksha	Receipt(In Rs.)	Expenditure(In Rs.)
Composite School Grant		
Library Grant		
Grant for Major Repair		
Grant for Sports and Physical Education		
Grant for Media and Community Mobilization		
Grant for Training of SMC/SMDC		

8.2 Financial Assistance received by the school

	Availability (Yes = 1, No = 2)	If Yes,	
		Name	Amount (in Rs.)
Non Govt. Organization (NGO)			
Public Sector Undertaking (PSU)			
Community			
Other			

8.3 Whether school is maintaining Inventory Register for the following

	Availability (Yes = 1, No = 2)
ICT Items	
Sports Equipments	
Library Books	

Section 9- Vocational Education Under NSQF at Institutional level

9.1 Whether covered under the centrally sponsored scheme of vocationalisation of secondary education (Yes=1 No=2):

9.2 Does the school provide any vocational course (Yes=1 No=2) :

If Yes, Subjects/Trades available in the school :

Sector1 Year Of Starting Sector 1

Sector2 Year Of Starting Sector 2

Sector3 Year Of Starting Sector 3

Sector4 Year Of Starting Sector 4

Sector Codes:

61-Agriculture, 62-Apparels,Made ups & Home Furnishing, 63-Automotive, 64-Beauty & Wellness, 65-Banking Financial Services and Insurance(BFSI), 66-Construction, 67-Electronics & Hardware, 68-Healthcare, 69-IT-ITES, 70-Transportation, Logistics & Warehousing, 71-Power, 72-Media & Entertainment, 73-Multi-Skilling, 74-Retail, 75-Private Security, 76-Sports,Physical Education,Fitness & Leisure, 77-Telecom, 78-Tourism & Hospitality, 79-plumbing

9.3 (a) Enrolment in current academic session 2019-20 (by trade and by social category)

Vocational Sector under NSQF(as specified in question no. 9.2)	Social Category	IX		X	
		Boys	Girls	Boys	Girls
Sector 1	A-General				
	B-SC				
	C-ST				
	D-OBC				
	Total(A+B+C+D)				
Out of total enrolment(A+B+C+D)					
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				

	Jain				
	Other				
	CWSN				
Sector 2	A-General				
	B-SC				
	C-ST				
	D-OBC				
	Total(A+B+C+D)				
Out of total enrolment(A+B+C+D)					
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				
	Jain				
	Other				
	CWSN				
Sector 3	A-General				
	B-SC				
	C-ST				
	D-OBC				
	Total(A+B+C+D)				
Out of total enrolment(A+B+C+D)					
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				
	Jain				

	Other				
	CWSN				
Sector 4	A-General				
	B-SC				
	C-ST				
	D-OBC				
	Total(A+B+C+D)				
Out of total enrolment(A+B+C+D)					
	Muslim				
	Christian				
	Sikh				
	Buddhist				
	Parsi				
	Jain				
	Other				
	CWSN				

*Excluding students opting for dedicated vocational stream, not under NSQF

9.3 (b) Enrolment in current academic session 2019-20 (by trade and by job role)

Vocational Sector under NSQF(as specified in question no. 9.2)	Job Role	IX		X	
		Boys	Girls	Boys	Girls
61-Agriculture	1-Animal Health Worker				
61-Agriculture	2-Dairy Farmer / Entrepreneur				
61-Agriculture	3-Dairy Worker				
61-Agriculture	4-Floriculturist (Open Cultivation)				
61-Agriculture	5-Micro Irrigation Technician				
61-Agriculture	6-Paddy Farmer				
61-Agriculture	7-Solanaceous Crop Cultivator				
61-Agriculture	8-Gardener				
61-Agriculture	57-Tuber Crop Cultivator				

61-Agriculture	58-Nursery Worker				
62-Apparels, Made ups & Home Furnishing	9-Assistant Designer - Home furnishing				
62-Apparels, Made ups & Home Furnishing	10-Assistant Fashion Designer				
62-Apparels, Made ups & Home Furnishing	11-Hand Embroiderer				
62-Apparels, Made ups & Home Furnishing	12-Self Employed Tailor				
62-Apparels, Made ups & Home Furnishing	13-Sewing Machine Operator				
62-Apparels, Made ups & Home Furnishing	59-Specialized Sewing Machine Operator				
63-Automotive	14-Automotive Service Technician L3				
63-Automotive	15-Automotive Service Technician L4				
64-Beauty & Wellness	17-Assistant Beauty Therapist				
64-Beauty & Wellness	18-Beauty Therapist				
65-Banking Financial Services and Insurance (BFSI)	16-Business Correspondent & Business Facilitator				
66-Construction	19-Assistant mason				
66-Construction	20-Mason General				
67-Electronics & Hardware	21-Field Technician – Other Home Appliances				
67-Electronics & Hardware	22-Field Technician - Wireman Control Panel				
67-Electronics & Hardware	23-Field Technician - Computing and Peripheral				
67-Electronics & Hardware	24-TV Repair Technician				
67-Electronics & Hardware	60-Installation Technician–Computing and Peripherals				
68-Healthcare	25-General Duty Assistant				
68-Healthcare	26-Vision Technician				
69-IT-ITES	27-CRM Domestic Voice				
69-IT-ITES	28-Domestic Biometric Data Entry Operator				
69-IT-ITES	29-Domestic Data Entry Operator				
69-IT-ITES	30-Domestic IT Help desk Attendant				
70-Transportation, Logistics & Warehousing	55-Warehouse Packer				
70-Transportation, Logistics & Warehousing	62-Consignment Tracking Executive				
70-Transportation, Logistics & Warehousing	63-Courier Delivery Executive				
70-Transportation, Logistics & Warehousing	64-Courier Pick-up Executive				

70-Transportation, Logistics & Warehousing	65-Courier Sorter				
70-Transportation, Logistics & Warehousing	66-Documentation Assistant				
70-Transportation, Logistics & Warehousing	67-Receiving Assistant				
70-Transportation, Logistics & Warehousing	68-Shipment Query Handler				
70-Transportation, Logistics & Warehousing	69-Warehouse Quality Checker				
71-Power	71-Consumer Energy Meter Technician				
71-Power	72-Cable Jointer Electrical Power System				
71-Power	73-Distribution Linemen				
72-Media & Entertainment	31-Roto Artist				
72-Media & Entertainment	32-Texturing Artist				
72-Media & Entertainment	33-Story Board Artist				
72-Media & Entertainment	34-Animator				
72-Media & Entertainment	61-Clean Up Artist				
73-Multi Skilling	35-Multi Skill Technician-Fabrication				
73-Multi Skilling	36-Multi Skill Assistant Technician				
74-Retail	41-Cashier				
74-Retail	42-Store Operation Assistant				
74-Retail	43-Sales Associate				
74-Retail	44-Trainee Associate				
75-Private Security	45-Unarmed Security Guard				
76-Sports, Physical Education, Fitness & Leisure	37-Early Years Physical Activity Facilitator				
76-Sports, Physical Education, Fitness & Leisure	74-Primary Years Physical Activity Facilitator				
77-Telecom	46-Optical Fiber Splicer				
77-Telecom	47-Customer Care Executive(Call Centre)				
77-Telecom	48-In Store Promoter				
78-Tourism & Hospitality	49-Counter Sales Executive				
78-Tourism & Hospitality	50-Food & Beverage Service Trainee				
78-Tourism & Hospitality	51-Housekeeping attend manual cleaning				

78-Tourism & Hospitality	52-Meet & Greet Officer				
78-Tourism & Hospitality	53-Travel Consultant				
78-Tourism & Hospitality	54-Tour Guide				
78-Tourism & Hospitality	70-Housekeeping - Room Attendant				
79-Plumbing	38-Plumber (General)				
79-Plumbing	39-Plumber (General II)				

9.4 Details of classes conducted (Previous academic year 2019-20)

Sectors	Type of Classes Conducted	Class IX	Class X
Sector 1	Theory (in hours)		
	Practical (in hours)		
	Field Visit (in Number)		
	Training in Industry* (in hours)		
Sector 2	Theory (in hours)		
	Practical (in hours)		
	Field Visit (in Number)		
	Training in Industry* (in hours)		
Sector 3	Theory (in hours)		
	Practical (in hours)		
	Field Visit (in Number)		
	Training in Industry* (in hours)		
Sector 4	Theory (in hours)		
	Practical (in hours)		
	Field Visit (in Number)		
	Training in Industry* (in hours)		

*Hands on Skill Training in Industrial/Commercial Establishments

9.5 Results of students who have cleared class X with one vocational subject (Previous academic year)

Sectors	Range of Marks	Class X										
		General		SC		ST		OBC		Total		
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	

Sector 1	< 40%													
	40 - <60%													
	60 - <80%													
	>= 80%													
Sector 2	< 40%													
	40 - <60%													
	60 - <80%													
	>= 80%													
Sector 3	< 40%													
	40 - <60%													
	60 - <80%													
	>= 80%													
Sector 4	< 40%													
	40 - <60%													
	60 - <80%													
	>= 80%													

9.7 Details of the Vocational/Skill Training Providers (VTP) engaged with the school

S. No.	Name of the agency	Trade for which VTP is engaged	Certification/Accreditation No.	Name of Certification/Accreditation Agency
1				
2				
3				
4				
5				
6				
7				
8				

9.8 Details of Resource persons including teachers/skill trainers, skill training provider, guest faculty for NSQF Vocational Courses

Sl. No	Name of the	Gender	DOB	Social	Nature of	Academic	Professional	Industry	Training	Classes	Sector for	Received	Received	Mobile Number
--------	-------------	--------	-----	--------	-----------	----------	--------------	----------	----------	---------	------------	----------	----------	---------------

	teacher			Category	Appointment			Experience	Experience	Taught	which Appointed	Induction training	Inservice training in this academic year	
1														
2														
3														
4														

Codes :

1. Social Category -(General=1, SC=2, ST=3, OBC=4, ORC=5, OTHERS=6)
2. Nature of appointment: Regular=1, Contract=2, Guest faculty/Part-Time=3, Through VTP=11
3. Academic qualification: Below secondary=1, Secondary=2, Higher secondary=3, Graduate=4, Post graduate=5, M.Phil.=6, Ph.D. =7, Post-Doctoral=8
4. Professional qualification: Certificate course in concerned Vocational Sector =51, Diploma in Concerned Vocational Sector=52, Degree in Concerned Vocational Sector =53, Any other=5, None =6
5. Industry/Training experience in concerned vocational sector: Less than 1 year=0, 1 to 2 Years=1, above 2 but less than 3 Year=2, 3 or + Years=3
6. Classes taught – (2 - Upper primary only, 5 - Secondary only, 7 - Upper primary and Secondary)
7. Sectors/subjects – (as specified in question no 9.2): 61-Agriculture, 62-Apparels,Made ups & Home Furnishing, 63-Automotive, 64-Beauty & Wellness, 65-Banking Financial Services and Insurance(BFSI), 66-Construction, 67-Electronics & Hardware, 68-Healthcare, 69-IT-ITES, 70-Transportation, Logistics & Warehousing, 71-Power, 72-Media & Entertainment, 73-Multi-Skilling, 74-Retail, 75-Private Security, 76-Sports,Physical Education,Fitness & Leisure, 77-Telecom, 78-Tourism & Hospitality, 79-plumbing

9.9 Student Placement Details (After Class X in previous year)

Sectors	Social Category	Number of students opted for placement		Number of students opted for apprenticeship		Number of students placed/given apprenticeship		Number of students opted for Higher Secondary Education in vocational field(ITIs/Polytechnic)		Number of students opted for Higher Secondary Education in field other than vocational		Number of students self employed	
		Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls	Boys	Girls
Sector 1	General												
	SC												
	ST												
	OBC												
	Total 1												
Sector 2	General												
	SC												

	ST												
	OBC												
	Total 2												
Sector 3	General												
	SC												
	ST												
	OBC												
	Total 3												
Sector 4	General												
	SC												
	ST												
	OBC												
	Total 4												
Total(1+2+3+4)													

Section 10 : PGI and Other Indicators (Only For Government and Government Aided Schools)

10.1 : PGI Indicators

10.1.1	Number of teachers with Aadhar or whose unique ID is seeded in any electronic data base ? (Yes= 1 No= 2)	
10.1.2	Whether the school has in place a system to capture student attendance electronically? (Yes= 1 No= 2)	
10.1.3	Whether the school has in place a system to capture teacher attendance electronically ? (Yes= 1 No= 2)	
10.1.4	Has school evaluation been completed ? (Yes= 1 No= 2)	
10.1.5	Has school made Improvement Plans on the basis of Evaluation ? (Yes= 1 No= 2)	
10.1.6	Is the school registered under PFMS ? (Yes= 1 No= 2)	

10.2 : Other Indicators

10.2.1	Whether the school has constituted Youth Club? (Yes = 1, No = 2)	
10.2.2	Whether the school has constituted Eco Club? (Yes = 1, No = 2)	
10.2.3	Whether Teacher Identity Cards are issued to all teachers in the school? (Yes = 1, No = 2)	

Section 11: School Safety

11.1	Whether the School Disaster Management Plan (SDMP) has been developed ? (Yes = 1, No = 2)	
11.2	Whether Structural Safety Audit has been conducted ? (Yes = 1, No = 2)	
11.3	Whether Non- structural Safety Audit has been conducted ? (Yes = 1, No = 2)	
11.4	Whether CCTV Cameras available in school ? (Yes = 1, No = 2)	
11.5	Whether Fire Extinguishers are installed ? (Yes = 1, No = 2)	
11.6	Does the school have a nodal teacher for school safety? (Yes = 1, No = 2)	
11.7	Whether students and teachers undergo regular training in school safety and disaster preparedness ? (Yes = 1, No = 2)	
11.8	Whether disaster management is being taught as part of the curriculum ? (Yes = 1, No = 2)	
11.9	Whether school has received grant for Self Defense Training for Girls ? (Yes = 1, No = 2)	
11.9(a)	If yes, Number of Students provided training (provide actual number of student trained)?	
11.10	Whether the school has displayed safety guidelines on Display Board? (Yes = 1, No = 2)	
11.11	Whether all teachers have received grant for working as first level counselors?(For Government Schools) (Yes = 1, No = 2)	

11.11(a)	If yes, Whether the school has carried out the following activities ?	
	i) Guidance and Counselling (Yes = 1, No = 2)	
	ii) Sensitization of Parents (Yes = 1, No = 2)	
	iii) Awareness generation for Students and Community (Yes = 1, No = 2)	
	iv) Provision for taking feedback of the students (Yes = 1, No = 2)	
	v) Suggestions/Complaint box in the schools (Yes = 1, No = 2)	
	vi) Providing copies of safety guidelines to the students (Yes = 1, No = 2)	

School Name :

Declaration By School in Charge (Principal/Vice-Principal/Head Teacher/Senior Most Teacher)

Academic Year: 2020-21

I hereby declare that the information entered in this data Capture Format (DCF) is true and correct to the best of my knowledge. I undertake to inform any changes therein, immediately.

Place	Name
Date	Designation
	Office Seal

Verification by CRC

I hereby certify that the data submitted is complete and correct to the best of my knowledge.

Place	Name
Date	Designation
	Office Seal